

# PRIVACY POLICY

## **Purpose and Background**

Quality Business Services (QBS) provides this Internet Privacy Protection Plan disclosure to inform its customers about how their information is handled, distributed, and protected.

To perform its duties as required by the U2009 Global Uranium Symposium Committee (U2009), we are required to collect such personal data as required to complete meeting registration requests. This information shall include, but not be limited to, the name, address, city, state, and zip code of the meeting attendee requesting registration, as well as a contact phone number, fax number, and email address. In addition, we will require credit card information to complete the registration request for the required registration amount (as specified on the registration form).

## **Availability**

QBS will post this plan on the website at U2009.org and it will be linked from any page where customer information is collected.

## **Information Collected by QBS**

QBS forms collect only the information for which they ask you explicitly and which you enter in them. QBS does not collect any information beyond form information.

## **Personal Information from Children and Adults**

QBS does not intentionally or knowingly collect information from children. QBS neither identifies information as originating from children nor does QBS market its services to children. QBS restricts its collection of personal information to that which is needed to process the registration request for U2009.

## **QBS's Use of the Collected Information**

QBS uses the information it collects to provide U2009 with the necessary information to confirm that their meeting attendees are using the QBS/U2009 registration service, which includes name, address, phone, fax, and email.

## **Information Not Currently Used**

QBS will use the **Credit Card** information provided, for the registration fees, as selected by the individuals registering for the meeting, and for no other purpose. And we will not provide it to any other party under any circumstances.

## **Opting Out**

Although QBS recognizes that some persons are concerned about providing their personal information online, they must realize that to utilize our services for registration, this information must be provided and, cannot, therefore Opt Out from providing the required information to QBS. You may, however, contact U2009 with regard to the information provided to them and request various Opt Out provisions with regard to the data that QBS has provided to them under U2009's Privacy Policies.

## **Data Security**

QBS uses several methods to transmit information submitted by customers. Transactions on the internet are protected using SSL encryption software. This means that your credit card information, name, address, and email cannot be read as they travel across the Internet. SSL encryption is the standard for transactional security

and it is used by virtually all other e-commerce systems on the web. Credit transactions with the bank are also encrypted before transmittal and can only be read by the sending machine and receiving machine. No clear code transmissions of data to the bank are permitted. QBS deletes the registration request information from the internet registration request server on a weekly basis. All registration information is stored in a custom MS Access database and archived at the completion of the meeting and registration functions. Hardcopies that include financial information are maintained for three (3) years after the tax filing, under IRS rules, and the archived database entries are maintained for two (2) calendar years after the meeting.

### **QBS's Guarantee**

We have NEVER had a bank confirm fraudulent use of a customer credit card as a result of ordering from QBS via the Internet. Because we are so confident of this record, we offer this guarantee: if you ever experience unauthorized use of your credit card as a result of ordering from QBS via the Internet through our SSL secured servers, we will reimburse you up to a maximum of \$50 if your bank holds you liable for the charges. EXCEPT AS EXPRESSLY PROVIDED IN THIS PARAGRAPH, QBS HEREBY DISCLAIMS ANY GUARANTEE AND ALL EXPRESS OR IMPLIED WARRANTIES OF ANY KIND WHATSOEVER. QBS MAKES NO GUARANTEE OR WARRANTY REGARDING THE OPERATION OR PERFORMANCE OF ANY SECURITY MEASURE OR DEVICE INSTALLED ON ITS WEBSITE OR USED IN PROCESSING ONLINE TRANSACTIONS. THE FOREGOING STATES THE ENTIRE LIABILITY OF QBS WITH RESPECT TO DATA THEFT OR CORRUPTION.

### **Your Permission**

By using the U2009 website, you consent to the collection and use of the information by QBS. If we change our privacy or security policies in the future, those changes will be posted here so you always know what information we collect, how we use it, and how we protect it.

### **Further Explanations**

We would be happy to explain any of our privacy and security policies to you in person. Questions regarding information privacy may be directed to QBS at [michael@qbsoffice.com](mailto:michael@qbsoffice.com) or by calling 1-303-914-9650. Please include a phone number with any e-mails, or in any voice mails, so that we may respond directly.

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